

# Commonwealth Games England

## Commercial Coordinator

**Salary: £25-28,000**

**Duration: FTC to 309<sup>th</sup> September 2026**



## The Commonwealth Games

The Commonwealth Games and Youth Games are about more than sport. In Birmingham 2022 there were more medals available to women than men, and The Games set new benchmarks in innovation, inclusivity, and sustainability, leaving lasting legacies for the people and economies in the regions that host them. Unlike the Olympics and Paralympics, the Commonwealth Games sees para-sport and non-disabled sport running simultaneously. The Birmingham Games delivered the largest integrated para-sports programme of any Games to date with 59 medal events across eight para sports and reinforced the values of inclusivity across the “friendly” Games culture.

Glasgow is now confirmed as the host city for the 2026 Commonwealth Games from 23<sup>rd</sup> July – 2<sup>nd</sup> August. Up to 3,000 athletes from 71 global and diverse teams will take part across an integrated 10 sport and para-programme, at world class, prominent venues across the city. Building on its reputation from hosting the games in 2014, Glasgow will once again deliver an inspirational and memorable event, celebrating sport, culture and community.

## Commonwealth Games England (CGE)

CGE leads and manages the participation of Team England at the Commonwealth Games, and works closely with each sport's National Governing Body (NGB), our funding partner Sport England (SE), the Games' Organising Committee, the Commonwealth Games Federation (CGF), and corporate partners. We help deliver excellent performance environments; represent England effectively within the CGF; and raise the profile and reinforce the value, reputation, and future of this great sporting spectacle.

CGE recognises and embraces the diversity of England and celebrates the many benefits it offers us as a nation and organisation. We are committed to encouraging equality, diversity, and inclusion in all our policies, processes, procedures, practices, and people development.

## Why This Role Matters

The Commercial Coordinator will report to, and work closely with, CGE's Commercial Manager to ensure exceptional partner support as well as executing impactful partner events and activations in the lead up and during the 2026 Commonwealth Games in Glasgow.

This role will also work closely with the Head of Marketing and Communications and other functional areas to deliver enhanced value for both partners and the organisation.

If you're confident managing relationships, love making things happen, and can juggle tasks with care and communication, they want to hear from you.

## What You'll Be Doing

- Proactively approach partner management by understanding their partners' objectives and recognise opportunities to service their needs and grow their partnerships
- Manage and deliver impactful partner activations in line with budget and resource allocation
- Manage and deliver partner events programme including at Games time and support the delivery of the CGE Games time partner programme

- Proactively represent their partners within CGE, identifying opportunities to add value to their partners and to the wider CGE organisation
- Monitor and report on all aspects of the partner programme delivery, both financial & non-financial
- Develop relationships with NGB commercial teams and be their point of contact for any Team England related partnership queries
- Support the Commercial Manager in upsell and renewal discussions with partners

### **Essential Skills**

- Able to demonstrate a background in developing and delivering partnership and sponsorship campaigns
- A great communicator – capable of liaising externally with sponsors and partners as well as across all internal functions
- A meticulous planner and detail-orientated
- Calm and reliable when things get busy
- Comfortable managing multiple projects or events
- Able to use tools like Excel and PowerPoint to help get things done
- Keen to be part of a collaborative and purpose-led team

### **Perks & Benefits**

- A chance to contribute to a world-class, inclusive sporting event
- A hybrid working model: 2 days/week in the London office
- A supportive team environment where you can grow and learn
- Flexible working options and reasonable adjustments if needed

### **Apply With Confidence**

CGE encourage applications from people of all backgrounds—including those returning to work after a career break. If you are unsure whether you meet every single requirement, please apply anyway. They value potential, lived experience and passion just as much as traditional qualifications .

CGE are committed to inclusive hiring and want you to feel supported to be your best.

### **How to Apply**

- Click here and follow the steps: <https://www.levequals.com/job-details/commercial-coordinator-in-education-charities-jobs-1257981>
- Submit your CV to register interest by Friday 15th August at midday
- Complete our anonymised work-related questions by Monday 18th August at midday
- Interviews will take place in London the week commencing Monday 8th September